

HACC, CENTRAL PENNSYLVANIA'S COMMUNITY COLLEGE
Board of Trustees Meeting
April 1, 2014

Trustees Present

Daniel P. Delaney
Deep C. Gupta
Sally S. Klein
Loren H. Kroh
William M. Murray
Hector R. Ortiz
Charles R. Peguese
Robert J. Phillips (phone)
Thomas B. Richey
Timothy L. Sandoe
Jeffrey A. Shaffer (phone)
Vicki R. Shannon (phone)
Toni H. Sharp
Peter C. Wambach
Mark A. Whitmoyer

Excused

Frank A. Conte
Randy E. Eckels
Nailah I. Rogers
Ty D. Strohl

Cabinet

Dr. John J. "Ski" Sygielski
Dr. Cynthia A. Doherty
Dr. Robert Steinmetz
Aimee Brough
Tim Dolin
John Eberly
Shannon Harvey
Lynold McGhee
Lois Schaffer
Jean Treuthart

Guests

David R. Keller, Solicitor
Della Archer
Curtis Aumiller
Katie Margolis, Faculty
Brent Miller, SGA
Juanita Mort, CEO
Linda Mussoline, CEO
Annette Oates
Linda Whipple

Roll Call and Recognition of Visitors: Mr. Sandoe called the meeting to order at 12:01 p.m. and noted that a quorum was present. Dr. Ski introduced new employees Annette Oates, director of Safety and Security, and Della Archer, director of employee relations in Human Resources. He noted that Ms. Archer was a HACC alumna who had gone on to earn a master's degree in human resources.

Approval of Consent Agenda:

Moved: Charles R. Peguese
Seconded: Thomas B. Richey
Motion carried

Discussion and Action on Any Committee Report Items Removed From Consent Agenda: None

Board Education Topics: "Educational Improvement Tax Credit (EITC) Program," Linda Whipple, Director, Grants, Corporate Relations and Scholarships. Ms. Whipple shared details of a Commonwealth of Pennsylvania program that provided tax credits to businesses for their contributions to educational institutions for students in kindergarten through grade 12. Such contributions could be used to support local school districts, and they could also be used by the HACC Foundation for College Pathways classes including those in the College in the High School program. Two deadlines pertained to EITC contributions: May 15, 2014, for businesses already enrolled and July 1, 2014, for businesses applying to the program. When applying, businesses should choose HACC to make their contributions to the HACC Foundation, she said. Ms. Whipple said the College was creating a Web page for its EITC donors and potential donors. She asked that the trustees share the information with their contacts in the business community and that trustees who had their own businesses consider donating through the EITC program.

"Health Careers @ HACC," Curtis Aumiller, Interim Department Chair, Health/Public Service. Dr. Doherty introduced Mr. Aumiller, who provided an overview of one of the College's largest academic programs. For spring 2014, enrollment in health careers courses made up 28.2 percent of headcount

College-wide, up from 24.4 percent in spring 2013. The curriculum in each program consisted of lectures; labs, held either at the campuses or at outside healthcare facilities; and clinicals, which took place at HACC for students in the dental hygiene and massage therapy programs and externally at hospitals for the other programs. He noted that the Bureau of Labor Statistics indicated that 11 of the 25 fastest growing occupations in Pennsylvania required an associate degree in healthcare. Salaries for occupations requiring an associate degree ranged from \$28,700 for a medical assistant to \$66,600 for a cardiovascular technologist. For occupations requiring a noncredit certificate, the range was \$26,610 for medical technicians to \$44,656 for massage therapists.

HACC graduates were employed throughout the community in varied settings, including hospitals, dentists' and doctors' offices or clinics, long-term care facilities, sub-acute care facilities, ambulance and fire companies, laboratories, schools, medical private practices and retail pharmacies. Mr. Aumiller cited several reasons students should choose HACC for healthcare education and training: Excellent preparation for taking national exams, job placement assistance and the College's reputation among employers for producing knowledgeable and capable graduates. Approximately 90 percent of HACC healthcare graduates passed national exams on their first attempt, he said. Approximately 95 percent quickly found work in their fields.

Mr. Delaney asked whether the College granted certificates to its healthcare graduates, and Mr. Curtis replied that most of the occupations covered by HACC's programs do not require certificates. Some fields require a test and others do not, he said. Dr. Ortiz asked whether students were on waiting lists to get into HACC's healthcare programs. Mr. Aumiller said that no students were currently on waiting lists. All of the health programs were selective and competitive, he said. He also noted that for many programs, enrollment was limited by availability of clinical training sites.

Dr. Ski stated that the College was very fortunate to have Mr. Aumiller on the staff, and invited the trustees to contact Mr. Aumiller if they were ever interested in a tour of the respiratory therapy program's clinical training site at Holy Spirit Hospital.

Recommendations/Reports From The President: Dr. Ski introduced Res. 51.60 – Honorary Degree of Doctor of Public Service for Greg King, noting Mr. King's years of unselfish support for the HACC Foundation and its scholarship programs. Mr. Sandoe praised Mr. King's excellent leadership of the Foundation Board.

Moved: Thomas B. Richey
Seconded: Peter C. Wambach
Motion carried

Dr. Ski thanked Trustees Peguese and Ortiz for attending the recent Pennsylvania Commission for Community Colleges annual meeting, which had included a banquet in honor of students on the All-Pennsylvania Academic Team. Six HACC students were honored at the banquet. Nearly 100 HACC students, including five or six from each campus, had participated in the Commission's annual Lobby Day activities at the State Capitol that morning, Dr. Ski said. He also:

- Reported that state Senator Joseph Scarnati had introduced Senate Bill 1000 to create another community college. Its potential for success was viewed with some skepticism by most other legislators because of current budget constraints.
- Reported that legislation regarding community college sponsorship was moving forward. HACC's sponsoring school district superintendents would be glad, Dr. Ski said. He noted that the superintendents' and delegates' last meeting with College officials lasted only 20 minutes.
- Informed the trustees that a pipe had burst at the York Campus, causing water damage in the community room, writing center and some classrooms. Ms. Treuthart said all classrooms were

back in service, and repairs in the community room and writing center were expected to be completed in about a month.

Recommendations/Reports From The Board of Trustees: None

Recommendations/Reports From The Chair: Mr. Sandoe announced that in order to provide opportunities for the trustees to visit all of the College’s campuses annually, he and Dr. Ski would schedule one Board meeting at each campus in the coming year. Responding to Dr. Ortiz’s request for a 4:00 p.m. meeting time at the regional campuses, Mr. Sandoe said 4:00 p.m. as well as breakfast and lunch meeting times would be considered. Mr. Sandoe also announced that the Board of Trustees annual retreat would be Friday, Aug. 8, from 10:00 a.m. to 2:00 p.m.

Executive Session: At 1:00 p.m. the Board retired to executive session to discuss a personnel matter. At 2:00 p.m. the Board returned and took the following action:

Res. 51.61 – Extension of Contract for John J. “Ski” Sygielski, Ed.D.

BE IT RESOLVED that the Board of Trustees authorize the solicitor to move forward on the framework and documents for extension of the contract for Dr. Sygielski.

Moved: Thomas B. Richey
 Seconded: Peter C. Wambach
 Motion carried

Adjournment: At 2:01 p.m., having no further business, the Board adjourned.

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	Consent Agenda	
	Review and Approval of Previous Minutes	Chair
51	Personnel Recommendations	Mr. Delaney
52	Emeritus Status for Employees	Mr. Delaney
I-6	Personnel Information Items	Mr. Delaney
53	Report of College Operating Revenues and Expenditures – February 28, 2014	Mr. Conte
54	Pennsylvania Department of Education E- Grants System	Mr. Conte
55	Gift-In-Kind Donation from Allen G. Tischer	Mr. Conte
56	Gift-In-Kind Donation from Highmark, Inc.	Mr. Conte
57	Gifts-Scholarships	Mr. Conte
58	Course Fees	Mr. Conte
59	Summer Instructional Development Grants	Ms. Sharp
60	Honorary Degree of Doctor of Public Service for Greg King	Dr. Ski