

**Harrisburg Area Community College
Board of Trustees Meeting Minutes
April 6, 2010**

Trustees Present

**Terry L. Burrows
Frank A. Conte
Daniel P. Delaney
Deep C. Gupta
Loren H. Kroh
William M. Murray
Hector R. Ortiz
Charles R. Peguese
Thomas B. Richey
Nailah I. Rogers
Timothy L. Sandoe
Toni H. Sharp (phone)
Peter C. Wambach
Mark A. Whitmoyer**

Absent

**Sally S. Klein
Robert J. Phillips
Donald E. Schell
Jeffrey A. Shaffer**

Cabinet

**Dr. Baehre
Dr. Larry Adams
Dr. Kathleen Kramer
Dr. Rob Steinmetz
Jacqueline Bareuther
Patrick Early
George Franklin
David Morrison
Nancy Rockey
Jennifer Weaver
Ron Young**

Guests

**David R. Keller, Solicitor
Dr. Kathleen Doherty, Faculty Council
Sean Fortney, SGA
Janice Miller-Zerbe**

Roll Call and Recognition of Visitors: Vice Chair Mr. Sandoe, presiding, called the meeting to order and acknowledged that a quorum was present. Dr. Baehre introduced Jacqueline Bareuther, Interim Vice President of the Lancaster Campus, and Dr. Robert Steinmetz, Vice President for Student Affairs and Enrollment Management.

Mr. Sandoe recognized SGA President Sean Fortney, who presented a proposal to the Board of Trustees requesting the appointment of a student trustee. The SGA recommended that the elected head of the Student Government serve ex officio for a one-year term. Mr. Fortney noted that community colleges in 50 states currently have a student member on their boards, and three states have laws specifying that boards include a student trustee. He cited the importance of enhancing student life at HACC and noted faculty support for empowering students by giving them a voice on the Board of Trustees. Mr. Fortney also urged the Trustees not to adopt a proposed tuition increase for 2010-11. He presented to Mr. Sandoe a petition signed by 550 students. Mr. Fortney noted the College has raised tuition annually since 2005 and currently has the third highest tuition rate of community colleges in the state. Mr. Sandoe said the Trustees would take the comments under advisement.

Approval of Consent Agenda: Moved: Daniel P. Delaney
Seconded: Thomas B. Richey
Motion carried

Discussion and Action on Any Committee Report Items Removed From Consent Agenda: None

Recommendations/Reports From The Board of Trustees: Mr. Peguese called the Trustees' attention to the obituary and memorial service for HACC Professor Christopher G. Potter, and asked the Trustees to keep Professor Potter and his family in their thoughts and prayers.

Committee and Staff Presentation: "Update: Federal and State Community College

Advocacy Agendas.” Trustee Peguese and David Morrison, Assistant to the President, reported on a successful visit to Washington, DC, along with Trustee Hector Ortiz and Gretchen Ramsey of the College and Community Development staff, for the ACCT National Legislative Summit. Pennsylvania Senators Casey and Specter met with the assembled community college trustees and presidents. A discussion with Sen. Specter concerning colleges’ conversion of student loan programs to direct lending exemplified the value of trustee advocacy, Mr. Morrison said. Responding to Sen. Specter’s statement that direct lending would cut financial-sector jobs and weaken the economy, Mr. Peguese and his colleagues made the point that some colleges already had begun direct lending, others were planning to do so shortly, and the practice was already proving beneficial to students. While it was unclear, from the exchange, whether Sen. Specter had changed his opinion of direct lending, it was obvious, Mr. Morrison said, that he had recognized the need to change his public message about the practice. Mr. Morrison outlined a statewide advocacy campaign that Douglas Gould & Co., of New Rochelle, New York, had begun for the Pennsylvania Commission of Community Colleges, and noted that Dr. Baehre and other administrators from HACC would present a workshop at the upcoming PA CCC annual meeting outlining how colleges could implement the Gould plan’s strategies.

Board Education Topic: Overview of HACC Fund Raising: Comprehensive Strategies and Coordinated Campaigns”: Nancy Rockey, Vice President, Development, and Interim Vice President, Harrisburg Campus. Ms. Rockey outlined the process the College uses to incorporate strategic planning into its fundraising campaigns. In addition to identifying available and needed financial resources, and how that funding applies to specific institutional needs, the College must conduct a continuous process of measuring resources and needs against established institutional priorities in keeping with the College Strategic Plan, she said. Only then is it possible to formulate a fundraising plan to take to the Board of Trustees for its approval. An example is the College Facilities Master Plan, which involved a study that yielded a comprehensive program for updating and maintenance of facilities college-wide. Ms. Rockey’s College and Community Development Division includes the HACC Foundation, which raises funds for general institutional support. Sometimes, Ms. Rockey said, competing priorities are “heart-wrenching.” For example, student demand for HACC’s outstanding culinary arts program, especially during the current national recession, has increased pressures for the College to expand the program. However, to undertake a fundraising campaign for that single, highly successful program would compete directly with the current major gifts campaign that is supporting the Public Safety Training Center campaign and the ongoing campaign for student scholarships. As a result, it will be necessary to find private donors to support the needs of the culinary arts program instead, Ms. Rockey said. One fact of fundraising life that the College must always bear in mind is that donations for “bricks and mortar” are harder to come by than donations for programs, Ms. Rockey said. Noting that the public’s enthusiastic support for HACC’s programs has enabled the College to accomplish much in a short time, Mr. Sandoe commented that he was surprised HACC had already raised nearly \$1.2 million for the Public Safety Training Center renovation and expansion before even beginning the public phase of the campaign. Dr. Baehre confirmed that the public’s support for HACC’s students has yielded results that many other organizations’ campaigns are unable to match. For instance, during the four years that the Capital Region Economic Development Corporation took to raise \$2 million, HACC raised more than \$4 million. That total included \$3.7 million for construction of the Midtown II center and \$1 million for the Gettysburg Campus renovations.

Recommendations/Reports From The Chair: Noting that Resolutions 47.114 and 17.115 had been reviewed and recommended by the Board Executive Committee, Mr. Sandoe called for a motion to approve.

Res. 47.114: College Policy 021: Function of the Board of Trustees

Moved: Charles R. Peguese
Seconded: Thomas B. Richey
Motion carried

Res. 47.115: College Policy 031: Bylaws of the Board of Trustees

Moved: Terry L. Burrows
Seconded: Mark A. Whitmoyer
Motion carried

Res. 47.116: Honorary Degree of Doctor of Public Service for Hasu Shah

Moved: Charles R. Peguese
Seconded: Deep C. Gupta
Motion carried

Recommendations/Reports From The President: Dr. Baehre reported that Dr. Jay Wenger, Associate Professor of Psychology, had been selected as a Fulbright scholar and will travel to Kenya. He was the only successful community college applicant in the US to receive a Fulbright award this year.

She also reported that enrollment for the Summer I session had surpassed Summer I of 2009 by nearly 4%. Fall term enrollment had already surpassed Fall 2009 by 5.6%.

Dr. Baehre reported she would be receiving, on behalf of the College, an award from the Pennsylvania Winery Association for HACC's new enology and viticulture program.

Dr. Baehre also reported that the College's long list of dual enrollment and articulation agreements with colleges and universities across the country reflected the quality of the education HACC students receive. A full listing of the agreements can be found at <http://www.hacc.edu/StudentServices/TransferServices/Agreements/upload/Agreements.pdf>

Dr. Baehre also called the Trustees' attention to the following upcoming events:
Cliff Dillmann Memorial Dedication – Harrisburg Campus – April 30, 1:30 p.m.
Gettysburg Campus 20th Anniversary Gala – April 30, 5:30 p.m.
Commencement – Farm Show Complex – May 18, 6:00 p.m.

Noting that HACC was beginning to use new Internet-based meeting technology, she noted that Trustee Frank Conte had joined her and Patrick Early for a test on-line meeting using Adobe ConnectPro software.

Executive Session: At 1:10 p.m., the Board retired to Executive Session to discuss a real estate matter. Moved by Thomas B. Richey, seconded by Mark A. Whitmoyer. At 1:20 p.m., the Board returned from Executive Session and, taking no action, adjourned.

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	Review and Approval of Previous Minutes	Chair
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118	Transitional Retirement of Faculty	Mr. Delaney
119	Emeritus Status for Employees	Mr. Delaney
I-7	Personnel Information Items	Mr. Delaney
120	Report of College Operating Revenues and Expenditures – February 2010	Mr. Burrows
121	Contract for Electrical Testing and Preventive Maintenance Program for the Lancaster Campus	Mr. Burrows
122	Purchase of Non-Credit Community Education Tabloids for the Harrisburg Campus	Mr. Burrows
123	2010 Bond Issuance	Mr. Burrows
124	Purchase of LED Flat Screen Panel Monitors and Wall Mounts for All Campuses	Mr. Burrows
125	Gifts – Scholarships	Mr. Burrows
126	Gift-in-Kind Donation from Louise Garverick	Mr. Burrows
127	Summer Instructional Development Grants	Mr. Burrows
L-3	Lodge: Health Care Management	Ms. Sharp