



HARRISBURG AREA COMMUNITY COLLEGE

Vol.No. 44 _____
Date 9/5/06

MINUTES

Trustees

Ronald C. Brown
Terry L. Burrows
Daniel P. Delaney
John S. Jordan
Robert J. Phillips
Harlon L. Robinson
Donald E. Schell
Jeffrey A. Shaffer (by phone)
Toni H. Sharp
Mark A. Whitmoyer

Cabinet

Edna V. Baehre
Maida Connor
Ralph Dyer
Patrick Early
George A. Franklin
David Morrison
Meredith Tulli
Jennifer Weaver
Brad Wolf
Ronald Young

Visitors

David Keller, Solicitor
Rena Brown, Faculty Council
Jennifer Tharpe, CEO
Elmer Criswell

I. CALL TO ORDER BY CHAIRPERSON

Mr. Brown called the meeting to order at 12:02 p.m.

II. ROLL CALL AND RECOGNITION OF VISITORS

III. PRESENTATIONS BY INDIVIDUALS FROM THE COLLEGE AND COMMUNITY -- None

IV. PRESENTATIONS: "Pennsylvania State Police/HACC Polygraph Institute at the Northeast Counterdrug Training Center"

Elmer N. Criswell, Senior Professor, Criminal Justice, gave an overview of the Pennsylvania State Police/HACC Polygraph Institute at the Northeast Counterdrug Training Center at Fort Indiantown Gap.

Mr. Criswell described the program as an intense course of study that will soon expand from 480 hours to 560. Most polygraph programs elsewhere provide fewer than 400 hours of instruction. Training through the College's program is available free to police departments. The school accepts no private students; only police department personnel may enroll. The program concentrates on use of polygraph testing for counter-terrorism and counter-drug investigations and sex offender cases.

People in the polygraphy field consider it the top program in the United States, with the closest

comparable program in quality being a federally funded polygraph school that has a \$50 million appropriation and 50 full-time faculty. HACC's polygraph school receives no government tax appropriation and is entirely funded by federal and state drug asset forfeiture monies.

V. OLD BUSINESS -- None

VI. MINUTES: 18 July 2006

As recommended by the President, the Board approved the minutes of the above noted regular meeting.

Moved: Donald E. Schell
Seconded: Harlon L. Robinson

Motion carried

VII. RECOMMENDATIONS/REPORTS FROM THE BOARD OF TRUSTEES

VIII. RECOMMENDATIONS/REPORTS/COMMENTS FROM THE CHAIR

Mr. Brown called the trustees' attention to a list of assignments to Board standing committees for 2006-2007.

He extended the Board of Trustees' condolences to Mr. Whitmoyer on the recent death of his mother.

IX. RECOMMENDATIONS/REPORTS/COMMENTS FROM THE PRESIDENT

A. AMENDMENT OF HACC FOUNDATION BYLAWS (Res. 44.18)

Upon the recommendation of the President, the Board of Trustees approved and adopted the Amended and Restated Bylaws of the HACC Foundation as specified by resolution.

Moved: Toni H. Sharp
Seconded: Mark A. Whitmoyer

Motion carried

B. AUTHORIZATION OF LEGAL COUNSEL (Res. 44.18-O)

Upon the recommendation of the President, the Board of Trustees authorized Barley Snyder to defend against a motion filed by Pitney Road Partners to disqualify Barley Snyder as legal counsel and to continue to represent Harrisburg Area Community College in litigation filed by Pitney Road Partners, LLC, as specified by resolution.

Moved: Donald E. Schell
Seconded: Toni H. Sharp Motion carried

C. COLLEGE AND OTHER MATTERS

Dr. Baehre reported that as of that morning, 17,741 students were enrolled college-wide for the Fall Term, putting overall enrollment nearly four percent ahead of budget for the period and eight percent ahead of both headcount and credit hours for the Fall Term of 2005. In other matters, Dr. Baehre invited the trustees to Convocation on September 15. She announced that the joint HACC Foundation Board of Directors and Board of Trustees Retreat would be held Oct. 17 from 8:30 a.m. to 4:30 p.m. at the C. Ted Lick Wildwood Conference Center

X. PERSONNEL

Mr. Robinson

A. Personnel Recommendations

1. Appointments/Changes in Assignment and Salary/Retirements (Res. 44.19)

Upon the recommendation of the President, the Board of Trustees approved the Personnel Recommendations submitted through the Personnel Committee, as specified by resolution.

Moved: Harlon L. Robinson
Seconded: Daniel P. Delaney Motion carried

B. Information

1. Appointments/Reappointments/Separations (I-2)

C. TRANSITIONAL RETIREMENT OF FACULTY (Res. 44.20)

Upon the recommendation of the President, the Board of Trustees approved the request of John Fourlas, Professor of Mathematics/Computer Science, for transitional retirement beginning August 21, 2006, and ending December 18, 2006, as specified by resolution.

D. RECOMMENDATION FOR PROMOTION IN ACADEMIC RANK -- 2006-07 (Res. 44.21)

Upon the recommendation of the President, the Board of Trustees approved the promotion of Loyall Mumby to the academic rank of Professor of Business Management effective the beginning of the Fall 2006 Semester, as specified by resolution.

The Board approved the above two resolutions, Res. 44.20 and Res. 44.21, with a single motion.

Moved: Harlon L. Robinson
Seconded: Donald E. Schell Motion carried

XI. TREASURER'S REPORT

Mr. Burrows

Monthly Report of Revenues and Expenditures -- July 31, 2006

(Res. 44.22)

Upon the recommendation of the President, the Board of Trustees approved the Monthly Financial Report for the month ended July 31, 2006.

Moved: Terry L. Burrows

Seconded: Donald E. Schell

Motion carried

XII. COLLEGE FACILITIES -- None

XIII. BUSINESS AND FINANCE

Mr. Burrows

**A. ANNUAL CONTRACT FOR PURCHASE OF TOA
AMP EQUIPMENT**

(Res. 44.23)

Upon the recommendation of the President, the Board of Trustees approved the annual contract for purchase of TOA amp equipment from Centre Business Products, Inc., for the low bid of \$18,930.00, as specified by resolution.

**B. ANNUAL CONTRACT FOR PURCHASE OF MISCELLANEOUS
A/V EQUIPMENT**

(Res. 44.24)

Upon the recommendation of the President, the Board of Trustees approved the annual contract for purchase of miscellaneous A/V equipment from Centre Business Products, Inc., for the low bid of \$29,919.30, as specified by resolution.

C. LEASE OF COLLEGE DESKTOP COMPUTERS AND MONITORS

(Res. 44.25)

Upon the recommendation of the President, the Board of Trustees approved a three (3) year FMV lease of 1,967 desktop computers and monitors for all campuses from Commerce Commercial Leasing for the total payout of \$1,212,912.00, as specified by resolution.

**D. PURCHASE OF CISCO ETHERNET SWITCH REPLACEMENT
AND WIRELESS EXPANSION EQUIPMENT**

(Res. 44.26)

Upon the recommendation of the President, the Board of Trustees approved the purchase of Cisco Ethernet switch replacement and wireless expansion equipment from NEC United Solutions for the low bid of \$127,790.00, as specified by resolution.

E. ANNUAL CONTRACT FOR PURCHASE OF PANASONIC DATA PROJECTORS (Res. 44.27)

Upon the recommendation of the President, the Board of Trustees approved the annual contract for purchase of Panasonic Data Projectors from Projectorpoint.com based on the low bid of \$80,400.00, as specified by resolution.

F. ANNUAL CONTRACT FOR PURCHASE OF RAXXESS RACKS AND ACCESSORIES (Res. 44.28)

Upon the recommendation of the President, the Board of Trustees approved the annual contract for purchase of Raxxess racks and accessories from Good Sound Co. for the low bid of \$18,100.00, as specified by resolution.

G. ANNUAL CONTRACT FOR PURCHASE OF SAMSUNG DOCUMENT CAMERAS (Res. 44.29)

Upon the recommendation of the President, the Board of Trustees approved the annual contract for the purchase of Samsung document cameras from Total Video Products for the low bid of \$63,600.00, as specified by resolution.

H. PRINTING OF SPRING CREDIT TABLOIDS FOR ALL CAMPUSES (Res. 44.30)

Upon the recommendation of the President, the Board of Trustees approved the printing of Spring 2007 credit tabloids for all campuses from Integra Graphix, Inc., for the low bid of \$48,500.00, as specified by resolution.

I. PURCHASE OF A WHEEL BALANCER AND TIRE CHANGER EQUIPMENT (Res. 44.31)

Upon the recommendation of the President, the Board of Trustees approved the purchase of a wheel balancer and tire changer equipment from Turner Hydraulics for the low bid of \$20,930.00, as specified by resolution.

The Board approved the above nine resolutions, Res. 44.23, Res. 44.24, Res. 44.25, Res. 44.26, Res. 44.27, Res. 44.28, Res. 44.29, Res. 44.30, and Res. 44.31, with a single motion.

Moved: Terry L. Burrows
Seconded: Donald E. Schell

Motion carried

XIV. GIFTS

Mr. Burrows

A. SCHOLARSHIPS

(Res. 44.32)

Upon the recommendation of the President, the Board of Trustees accepted the scholarships as specified by resolution.

B. GIFT IN-KIND DONATION FROM WOODMEN OF THE WORLD

(Res. 44.33)

Upon the recommendation of the President, the Board of Trustees accepted, from Woodmen of the World, a 20-foot aluminum flag pole and an American flag, valued at \$400, for use at the Gettysburg Campus, as specified by resolution.

XIV. GRANTS

Mr. Whitmoyer

A. ACCEPTANCE OF GRANT FOR SUSTAINABLE JOB SKILLS IN TECHNICAL AND TRADE OCCUPATIONS

(Res. 44.34)

Upon the recommendation of the President, the Board of Trustees accepted a grant from the Commonwealth of Pennsylvania in the amount of \$300,000 to support programs to train students for high-demand technical and trade occupations in manufacturing, as specified by resolution.

XV. ACADEMIC AFFAIRS

Ms. Sharp

A. ADVISORY COMMITTEES

(Res. 44.35)

Upon the recommendation of the President, the Board of Trustees approved appointments and reappointments to College advisory committees, as specified by resolution.

XVI. ADJOURNMENT

XVII. EXECUTIVE SESSION

At 12:35 p.m. the Board entered Executive Session to discuss a pending legal matter. The Board returned from Executive Session at 1:28 p.m. and, taking no action, adjourned.

The Board of Trustees meeting scheduled for October 3, 2006, will be held in the Board Room of Blocker Hall, Room 106.