MINUTES

I. CALL TO ORDER BY CHAIRPERSON

Mr. Brown called the meeting to order at 12:03 p.m.

Trustees

Ronald C. Brown
Terry L. Burrows
Marsha M. Davis
Charles E. Graves
Christopher Gulotta
Margarita M. Kearns
Harlon L. Robinson
Donald E. Schell
Toni H. Sharp
Mark A. Whitmoyer

Cabinet

Edna V. Baehre
Larry Adams
Maida Connor
Cynthia L. Duffy
Anthony J. Filippelli
Lawrence E. Grulick
Stephen C. Hietsch
Chip Jackson
Maureen E. Kelly
Michael B. Klunk
Nancy M. Rockey
Subrina Smith-Taylor

Visitors

Peter McHale, CEO
Getachew Kassahun, Faculty Council
Harry Page
Charles Peguese
Liz Maguschak, Solicitor
Gary Ritter
Adrienne Helt, SGA
Eric Laudenslager, SGA

II. ROLL CALL AND RECOGNITION OF VISITORS

Mr. Brown introduced new Trustees Ms. Davis, Mr. Gulotta, and Ms. Sharp. He also recognized Peter McHale, newly elected President of the Classified Employees Organization, and Adrienne Helt and Eric Laudenslager, the new President and Vice President, respectively, of the Student Government Association.
III. PRESENTATIONS BY INDIVIDUALS FROM THE COLLEGE AND COMMUNITY

None

PRESENTATIONS None

V. OLD BUSINESS

None

VI. MINUTES: 6 June 2000

Upon the recommendation of the President the Board approved the minutes of the above noted regular meeting.

Moved: Donald E. Schell
Seconded: Terry L. Burrows Motion carried

VII. RECOMMENDATIONS/REPORTS FROM THE BOARD OF TRUSTEES

A. ELECTION OF OFFICERS OF THE BOARD OF TRUSTEES (Res. 38.1)

Upon the recommendation of the Nominating Committee, the Board of Trustees elected officers of the Board for the year 2000-2001, as specified by resolution.

Moved: Donald E. Schell
Seconded: Patricia H. Vance Motion carried

VIII. RECOMMENDATIONS/REPORTS/COMMENTS FROM THE CHAIR

None

IX. RECOMMENDATIONS/REPORTS/COMMENTS FROM THE PRESIDENT

A. College and Other Matters
   1. August 18 – College Convocation
   2. August 19 – Lebanon Campus 10th Anniversary Rededication and Open House
   3. October 18-21 – ACCT Convention

B. CONFERRAL OF EMERITA STATUS – DR. SARA N. PROILEAU, DMD (Res. 38.2)

Upon the recommendation of the President, the Board of Trustees conferred upon Dr. Sara N. Prioleau, upon her retirement from the Board of Trustees of Harrisburg Area Community College, the title of Trustee Emerita in deep appreciation of her service.

Mr. Brown read into the record the following resolution:
BE IT RESOLVED, THAT THE BOARD OF TRUSTEES

Approve conferring emerita status upon Dr. Sara N. Prioleau:

WHEREAS, Dr. Prioleau has honorably served Harrisburg Area Community College as a member of the HACC Board of Trustees since 1990, and

WHEREAS, during her tenure on the board, Dr. Prioleau served in leadership capacities as Board Secretary and as Vice Chair of the Board, and

WHEREAS, Dr. Prioleau provided advice, direction and assistance to the college through her involvement on the Board executive committee, and in her roles as chair of the liaison committee, and co-chair of both the buildings and grounds and human resources committees, and

WHEREAS, Dr. Prioleau was an active member of the legislative and public affairs, curriculum, nominating, educational planning, and trustee search committees, and

WHEREAS, Dr. Prioleau represented HACC on the national level through her involvement in the Association of Community College Trustees, and

WHEREAS, Dr. Prioleau played an instrumental role in the establishment of the College’s dental hygiene program, and in the development of HACC’s secretarial science program, serving as a member of its advisory committee, and

WHEREAS, Dr. Prioleau has received honors for her exemplary contributions to her profession and her community, including the African American Business Award from the Epsilon Sigma Omega Chapter of the Alpha Kappa Alpha Sorority and the Koser Award from the Harrisburg Area Dental Society, and

WHEREAS, her commitment to diversity, community service, and providing access to education has served as an outstanding example for the college and for our community,

THEREFORE, BE IT RESOLVED, that Dr. Prioleau be named Trustee Emerita of Harrisburg Area Community College in deep appreciation of her service, and accorded all the privileges and honors appertaining thereto.

Moved:     Harlon L. Robinson
Seconded:    Patricia H. Vance  Motion carried

C.   MEMORIAL TO MICHAEL J. SCHOFIELD  (Res. 38.3)

Upon the recommendation of the President, the Board of Trustees expressed its sympathy to the family and friends of Michael J. Schofield and conveyed to them its deepest appreciation for his loyalty, devotion and friendship to Harrisburg Area
Community College, and conferred upon him the status of Trustee Emeritus, posthumously.

Mr. Brown read into the record the following resolution:

**MEMORIAL TO MICHAEL J. SCHOFIELD**

**BE IT RESOLVED, THAT THE BOARD OF TRUSTEES**

Approve the following resolution in memory of Michael J. Schofield:

WHEREAS, Michael J. Schofield served on the Harrisburg Area Community College Board of Trustees with distinction from 1996-2000, and

WHEREAS, Mr. Schofield demonstrated his leadership as co-chair of the Board Buildings and Grounds Committee, assisting the College in the identification of the new Lancaster Campus site, and

WHEREAS Mr. Schofield played an active role on the Board through his involvement on the finance, nominating and human resources committees, and

WHEREAS, Mr. Schofield faithfully represented the Greenwood School District as a member of its board of directors, and as its representative to the HACC Delegate Body, and

WHEREAS, Mr. Schofield assisted the College in strengthening its partnerships with the sponsoring school districts, and

WHEREAS, Mr. Schofield recognized and promoted the value of cultural heritage, as secretary of the Harrisburg Scottish Society, as a volunteer on HACC’s International Heritage Festival planning committee, and through his gift to the College of a collection of African artifacts, and

WHEREAS, Mr. Schofield gave of his time to assist his community as a volunteer with PinnacleHealth Hospice, and

WHEREAS, Mr. Schofield’s unequalled enthusiasm, steadfast commitment, and unwavering dedication leave an indelible mark on the history of Harrisburg Area Community College,

THEREFORE, BE IT RESOLVED, that on this day, July 25, 2000, the Board of Trustees expresses its sympathy to the family and friends of Michael J. Schofield and conveys to them its deepest appreciation for his loyalty, devotion and friendship to Harrisburg Area Community College, and confers upon him the status of Trustee Emeritus, posthumously.
Moved:     Donald E. Schell
Seconded:  Mark A. Whitmoyer
Motion carried

X. PERSONNEL

A. Personnel Recommendations

1. Appointments/Change in Assignment and Salary/Retirement

Upon the recommendation of the President, the Board of Trustees approved the Personnel Recommendations submitted through the Personnel Committee, as specified by resolution.

Moved:     Harlon L. Robinson
Seconded:  Terry L. Burrows
Motion carried

B. Information

1. Appointments/Reappointments/Separations

XI. TREASURER'S REPORT

Mr. Brown

Monthly Report of Revenues and Expenditures

Upon the recommendation of the President, the Board of Trustees approved the Monthly Financial Report for the month ended May 31, 2000.

Moved:     Terry L. Burrows
Seconded:  Harlon L. Robinson
Motion carried

XII. COLLEGE FACILITIES

Dr. Baehre

A. LEASE FOR EQUIPMENT FOR UPTOWN CENTER

Upon the recommendation of the President, the Board of Trustees authorized the President or the Vice President of Finance and College Resources to enter into a lease agreement with Tyco Electronics Corporation for the lease of equipment and furniture for use at its property at 1523 North Fourth Street, Harrisburg, as specified by resolution.

B. LEASE TO CAPITAL AREA HEAD START

Upon the recommendation of the President, the Board of Trustees authorized the President or the Vice President of Finance and College Resources to enter into a lease
agreement with Capital Area Head Start for the lease of Room 106 of the Whitaker Building and the use of shared office space in Room 103 of the Whitaker Building, as specified by resolution.

C. **CONTRACT FOR GENERAL CONSTRUCTION** (Res. 38.8)
**ALTERATIONS TO WHITAKER HALL CHILD FACILITIES**

Upon the recommendation of the President, the Board of Trustees approved the contract for general construction of alterations to Whitaker Hall’s child play and child daycare centers from Mid-State, Inc., for the low bid of $21,603.00, as specified by resolution.

D. **CONTRACT FOR MECHANICAL CONSTRUCTION** (Res. 38.9)
**ALTERATIONS TO WHITAKER HALL CHILD FACILITIES**

Upon the recommendation of the President, the Board of Trustees approved the contract for mechanical construction alterations to Whitaker Hall’s child play and child daycare centers from Herre Bros., Inc., for the amount of $90,680.00, as specified by resolution.

The above four resolutions, 38.6, 38.7, 38.8, and 38.9, were approved with a single motion.

Moved: Donald E. Schell  
Seconded: Terry L. Burrows  
Motion carried

XIII. **BUSINESS AND FINANCE**  
Dr. Baehre

A. **T.E.A.C.H. EARLY CHILDHOOD SCHOLARSHIP PROJECT** (Res. 38.10)

Upon the recommendation of the President, the Board of Trustees authorized the President or the Vice President of Finance and College Resources to enter into an agreement with the Pennsylvania Child Care Association for participation in the T.E.A.C.H. project to provide scholarships to qualified employees of child care providers, as specified by resolution.

Moved: Donald E. Schell  
Seconded: Terry L. Burrows  
Motion carried

B. **PURCHASE AND INSTALLATION OF GARAGE DOOR IN COLLEGE SERVICE CENTER** (Res. 38.11)

Upon the recommendation of the President, the Board of Trustees approved the purchase and installation of a garage door for a second means of vehicular egress in the College Service Center from Mid-State, Inc., for the low bid of $23,738.00, as specified by
resolution.

Moved: Donald E. Schell
Seconded: Patricia H. Vance Motion carried

C. Lodge (L-1)

Adult Basic Education & Developmental Studies – Noncredit Budget

XIV. GIFTS

A. SCHOLARSHIPS (Res. 38.12)

Upon the recommendation of the President, the Board of Trustees accepted the scholarships, as specified by resolution.

Moved: Donald E. Schell
Seconded: Terry L. Burrows Motion carried

B. GIFTS IN-KIND (Res. 38.13) (Res. 38.14)

Upon the recommendation of the President, the Board of Trustees accepted the gifts in-kind, as specified by resolution.

The above two resolutions, 38.13 and 38.14, were approved with a single motion.

Moved: Donald E. Schell
Seconded: Ronald C. Brown Motion carried

XV. GRANTS None

XVI. ACADEMIC AFFAIRS

A. SABBATICAL LEAVE (Res. 38.15)

Upon the recommendation of the President, the Board of Trustees approved sabbatical leave for Glen D. Lum to serve as Visiting Scholar at the Center for the Study of Higher Education at Penn State University, as specified by resolution.

Moved: Patricia H. Vance
Seconded: Margarita M. Kearns Motion carried
B. Lodge

1. Visual Basic Diploma Program (L-2)

2. Civil Technology Diploma Program (L-3)

XVII. STUDENT SERVICES

None

A. ATTENDANCE OF STUDENTS AT OTHER PENNSYLVANIA COMMUNITY COLLEGES (Res. 38.16)

Upon the recommendation of the President, the Board of Trustees approved the application for Attendance of Students at Other Pennsylvania Community Colleges, as specified by resolution.

Moved: Patricia H. Vance
Seconded: Harlon L. Robinson Motion carried

XVIII. ADJOURNMENT

The Board of Trustees meeting scheduled for Tuesday, September 4, 2000, will be held in Blocker Hall, room 105.