



HARRISBURG AREA COMMUNITY COLLEGE

Vol. No. 37
Date 10/5/99

MINUTES

I. CALL TO ORDER BY CHAIRPERSON

Ms. Redmond called the meeting to order at 12:02 p.m.

Trustees

Ronald C. Brown
Terry L. Burrows
Charles E. Graves
Margaret M. Kearns
Velma A. Redmond
James I. Scheiner
Donald E. Schell
Michael J. Schofield
Mark A. Whitmoyer

Cabinet

Edna V. Baehre
Larry Adams
Cynthia L. Duffy
Anthony J. Filippelli
Lawrence E. Grulick
Michael B. Klunk
Nancy M. Rockey
Timothy J. Neher
Stephen C. Hietsch

Solicitor

Dana Scaduto

Staff Presentations

Roberta Bilous
Andrea Lown

Visitors

Charles Peguese
Vera Cornish
Emeric DeLuca, Faculty Council
Bob Firestine, CEO
Leo George, CEO
Anne Nupponen, SGA

II. ROLL CALL AND RECOGNITION OF VISITORS

Ms. Redmond recognized Stephen C. Hietsch, Executive Assistant to the President, and Solicitor Dana Scaduto.

III. PRESENTATIONS BY INDIVIDUALS FROM THE COLLEGE AND COMMUNITY - None

IV. PRESENTATIONS

Roberta Bilous, Coordinator of Early Childhood Education, and Andrea Lown, Early Childhood Instructor, reported on the accomplishments and growth of the Early Childhood Education program since its inception in the late 1970's.

Combined enrollment in the certificate and associate's degree programs has averaged between 160 and 170 students for the past several years. Some 25 to 35 graduate each year, most with degrees. In addition to the coordinator and full-time instructor, the staff includes 12 adjunct instructors.

Besides training new early childhood educators, the program provides continuing education for current child care workers and promotes community awareness of the interests and needs of very young children. Partnerships have been established with vo-tech schools in Cumberland, Perry, Lancaster, and Lebanon Counties and with the YWCA and Capital Area Head Start.

Ms. Bilous said the fact that students transfer to HACC from other colleges is an indication that HACC offers the best early childhood education program of all schools in the region. Child care center directors in a wide area encourage their employees to come to HACC because of its reputation for excellence, she said. In particular, the program is recognized for its use of the Reggio Emilia approach to curriculum, which is a hands on, constructivist approach. Students spend more than 300 hours in direct contact with children, and each student participates in labs and completes a practicum in a community pre-school.

Current goals include:

- Receiving program approval from the National Association for the Education of Young Children
- Opening a child care center at the Lancaster Campus in 2001
- Developing a Child Development Associate (CDA) program

V. OLD BUSINESS

VI. MINUTES: 7 September 1999

The minutes of the September 7, 1999 Board of Trustees meeting were approved.

Moved: Ronald C. Brown
Seconded: Michael J. Schofield

Motion carried

VII. RECOMMENDATIONS/REPORTS FROM THE BOARD OF TRUSTEES - None

VIII. RECOMMENDATIONS/REPORTS/COMMENTS FROM THE CHAIR

Ms. Redmond announced that at the conclusion of the meeting, the Board would meet in a brief

executive session to discuss a personnel matter.

IX. RECOMMENDATIONS/REPORTS/COMMENTS FROM THE PRESIDENT

A. College and Other Matters

- 1. Lancaster Construction Project Approval**
- 2. Gettysburg Branch Campus Approval**

Dr. Baehre reported on the receipt of two significant approvals from the Pennsylvania Department of Education for the construction of the new Lancaster Campus and the granting of branch campus status to the Gettysburg Center.

3. Merit Recognition Recipients

Dr. Baehre shared with the Board thank-you letters from two recipients of Merit Recognition Awards.

4. President –Appointed to South Central Workforce Investment Board

Dr. Baehre reported that she has been appointed to serve on the Southcentral Workforce Investment Board.

X. PERSONNEL

Mr. Burrows

Personnel Recommendations

Res. 37.28

Upon the recommendation of the President, the Board of Trustees approved the Personnel Recommendations submitted through the Personnel Committee, as specified by resolution.

Moved: James I. Scheiner
Seconded: Charles E. Graves

Motion carried

Ms. Redmond recognized Dr. Timothy J. Neher's change in assignment from Vice President of Student Affairs to Counselor and Senior Professor of Psychology/Counseling, effective Feb. 1, 2000. She extended the Board's thanks to Dr. Neher for his hard work and accomplishments as vice president and wished him well in his new position.

Ms. Redmond also recognized Vera Cornish, Director of Institutional Diversity and Minority Student Affairs, who will leave the College's staff as of Dec. 23, 1999. She extended the Board's appreciation to Ms. Cornish for her work in expanding Harrisburg Area Community College's reputation among communities where the College was not well known, and for making students aware of the opportunities here.

XI. TREASURER'S REPORT

Mr. Brown

Summary of Reports of Revenues and Expenditures

Res. 37.42

The Board of Trustees, upon the recommendation of the President, approved the Summary of Revenues and Expenditures for the month ended August 31, 1999.

Moved: Ronald C. Brown
Seconded: Michael J. Schofield

Motion carried

XII. COLLEGE FACILITIES

None

XIII. BUSINESS AND FINANCE

Dr. Baehre

**A. PURCHASE AND INSTALLATION OF CARPET
FOR COOPER STUDENT CENTER**

Res. 37.29

The Board of Trustees, upon the recommendation of the President, approved the purchase and installation of carpet in Cooper Student Center for the low bid of \$63,990.00, as specified by resolution.

Moved: Mark A. Whitmoyer
Seconded: Michael J. Schofield

Motion carried

XIV. GIFTS

Dr. Baehre

A. SCHOLARSHIPS

Res. 37.30

The Board of Trustees, upon the recommendation of the President, accepted the scholarships, as specified by resolution.

B. GIFTS IN-KIND

Res. 37.31

The Board of Trustees, upon the recommendation of the President, accepted the gifts in kind, as specified by resolution.

The two resolutions above, 37.30 and 37.31, were approved with one motion.

Moved: Mark A. Whitmoyer
Seconded: Ronald C. Brown

Motion carried

XV. GRANTS

None

XVI. ACADEMIC AFFAIRS

None

XVII. STUDENT SERVICES

None

XVIII. ADJOURNMENT

XIX. EXECUTIVE SESSION

The Board entered executive session at 12:33 p.m.

At 1:14 p.m., Mr. Whitmoyer moved, Mr. Brown seconded, to come out of executive session. Motion carried. Mr. Brown then moved, Mr. Whitmoyer seconded, to adjourn the meeting.

The Board of Trustees meeting scheduled for **Tuesday, November 2, 1999** will be held in Blocker Hall, room 105.

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